

City of York Board of Architectural Review
Minutes
January 14, 2019

Members present:

Chairperson Ed Wood
Diane Hanlon
Gene Gaulin
Linda Lowman
Quinn Witte
Beth Bailey

Members absent:

Others present:

Planning Director Breakfield
Zoning Administrator Blackston
City Manager Wallace
Fire Chief Manera
City Council Member Fuesser
Melissa Noebes
John Love
Mary McCorkle

Chairperson Ed Wood called the meeting to order at 6:25 p.m.

The first item of business was approval of the draft Minutes from the October 1, 2018 meeting. Upon a Motion by Linda Lowman, seconded by Diane Hanlon, the Board unanimously approved the Minutes as submitted.

The second item of business was review of the proposed 2019 meeting calendar.

After discussion and upon a Motion by Diane Hanlon, seconded by Gene Gaulin, the Board unanimously approved the calendar as submitted.

The third item of business was consideration of a certificate of appropriateness (COA) application for new signage for the Greater York Chamber of Commerce.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

The fourth item of business was consideration of a COA application for replacing the carport and utility room at 3 Broad Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Quinn Witte, the Board unanimously approved the application as submitted.

The fifth item of business was consideration of a COA application for Fire Fighter Park located at 18 North Roosevelt Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Linda Lowman, seconded by Ed Wood, the Board unanimously approved the application as submitted.

The sixth item of business was review of the streetscaping standards for the Gateway Corridor Overlay District.

Planning Director Breakfield reminded the Board of previous discussion regarding these standards.

After discussion, the Board unanimously voted in favor of the streetscaping standards being added to the Gateway Corridor Overlay District guidelines.

There being no further business, the meeting was adjourned at 7:30 pm.

Respectfully submitted,

C. David Breakfield, Jr. AICP, MCP
Planning Director

cc: Lisa Wallace, City Manager
File, Board of Architectural Review 1/14/19